



United's Agency Discount Ticketing Rules and Requirements (AD75)

Program Overview: A 75% discounted fare to qualified Travel Management Company (TMC) agents in United States and Canada when flying worldwide on United. We will also allow a discounted fare for a companion traveling together on the same itinerary and in the same PNR. We want to recognize the value of our TMC agents and reward them on behalf of United.

Eligibility: Any full-time United States or Canadian travel agents, owners and/or managers of an ARC/IATA approved agency and one companion are eligible. Agents must have at least one year of uninterrupted employment with an accredited travel organization. Companion may not travel without approved agent/owner/manager on all segments of travel. Only one companion permitted per travel agent/owner/manager. An IATAN/CLIA card is the method of identification for travel consultants traveling under this program. Please consult the IATA resolutions 880 in the IATA travel agents manual or the agent rules and requirements policies for all CLIA members. Limited to 2 trips per agent per year.

Fares: Valid on One-way lowest adult fare in F/C/Y fare types

Travel Restrictions:

- Available for roundtrip, one-way, circle trips, or open jaw travel
- Validate in First, Business and Economy class seating, (First not available internationally)
- Must be unrestricted fare basis of F/C/Y
- Marketing Carrier: United, TED and United Express
- Validating Carrier: United (016)
- Operating Carrier: United, TED and United Express
- No combination with any other fares, (Circle Atlantic, Circle Pacific, Round the World, Web)
- No other discounts apply.
- No blackout dates
- No minimum/maximum stay requirements
- Point of Origin – United States/Canada
- Point of Sales – United States/Canada
- Travel – Worldwide

Reservations: Call United at 1-800-521-4041 (reference AD75 DOM). United Reservations will validate and ensure fare & space availability for the incentive. United will then proceed to process your reservation accordingly. Reservations need to be booked and ticketed within 30 days prior to departure. All new reservations or changes less than 24 hours prior to departure will be assessed a 25 USD per ticket fee. Reservations not made by United will not be priced, ticketed or honored. All reservations and tickets are subjected to United's Agency Discount (AD75) rules and conditions, in addition to the published fare rules.

Ticketing: Tickets will be e-ticketed. E-ticket receipt will be emailed directly to the customer. Payment will be by credit card only. No United ATP account or Travel funds may be used. Must provide credit card, IATA/CLIA #, and ARC # to Reservations for ticketing. Endorsement box will be noted: **AD75/IATAN or CLIA number/ARC Location**. Once ticketed, fare is refundable for 150 USD per ticket fee. Prior to flight departure, date and times only are allowed to be changed on departure and/or arrival flights for a 100 USD change fee per ticket. Travel agents that self-ticket under this program will receive a debit memo for the full price of the F/C/Y class walk-up fare.

*There is a minimum fare of 50 USD each way for economy & 150 USD each way for business and/or first plus applicable taxes and fees.

Booking Classes Allowed: First – XF (Domestic only), Business – XC, Economy – G

Ticketing Time Limit: Domestic reservations must be validated and ticketed within 24 hours after reservations are made
International reservation must be validated and ticketed within 72 hours after reservations are made.

Flight interruptions or changes: Allowed flight coverage on United, TED, or United Express only.

Additional Taxes/Fees: All fares are subject to all applicable taxes, surcharges, security charges, customs, lap child fees, immigration fees and airport charges. Itinerary-specific fuel surcharge applies to all tickets.

Exclusions: The following items are not permitted with AD75 ticket:

Any Mileage Plus credit	Prepaid Ticket Assistance (PTA)
Upgrades Certificates	Protection/rerouting on other carriers
Denied boarding compensations	Same day Stand-by
Credit toward United sales incentive programs	Child or Senior Citizen discount
Waitlist	MCO, Travel Fund or Service Fund payments
No commission	First class travel international

Travel Agents can also view this information in the following profiles: Apollo/Galileo - S*UAB/AD75WORLDSPAN - G/AIR/JA0/AD75, AMADEUS - GGAIUAAD75, SABRE - not available

**Program subject to change or cancellation without notice.*